MINUTES
ACADEMY OF PERSONALIZED LEARNING
GOVERNING BOARD MEETING
2195 Larkspur Lane Suite 100, Redding CA 96002
November 15, 2012
5:15 pm
Regular Meeting

Americans with Disabilities
The School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance. All efforts will be made for reasonable accommodations.

I. PRELIMINARY

A. CALL TO ORDER: 5:19 PM
B. ROLL CALL
Greg Beale __X___ Sharyi Hanson__X__ Jeannie Eminger __X__ XXXXXX ____
Cheryl Calhoun __X__ Crickett Miller __X__ Patricia Dougherty __X___
C. PLEDGE OF ALLEGIANCE
D. APPROVAL OF AGENDA
Motion by: Jeannie Eminger Seconded by: Sharyi Hanson Vote: 3/0/0

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: None

B. INFORMATION: Director's Report

1. After recent assessments, 38 of 50 students in RTI (Response to Intervention) are making progress. For students who are not making progress there will be a meeting with teacher and parents to ascertain how academic progress can be achieved.

2. Dr. Dougherty is working to extend learning periods to 30 school days and reducing the number of learning periods to 6 per year with an additional meeting in the middle of each learning period. This would lessen paperwork but increase time for teachers to meet with students and do more instruction with students and parents. She believes that helping parents learn to utilize the curriculum with their children would benefit academic progress greatly.

3. Prop. 30 passed, but internal controls will remain in place so we can head into next year (and Charter renewal) with reserve funds. We will not put a COLA (cost of living increase) into the interim budget but remain fiscally conservative.

4. Dr. Dougherty will email "Conflict of Interest" forms to Board members and they can be returned at the December meeting.

5. APL will be making changes in the "Sick Leave" Policy which will be discussed with teachers at the next staff meeting. Several teachers are planning to have surgery and will need substitute teachers for their classes.

C. INFORMATION: Advisory Council Report: Crickett Miller

This is a presentation of information that has occurred since the previous Board Meeting. Crickett Miller shared the proceedings of the November Advisory Council meeting. One issue that she brought up was student tardiness. Jeannie Eminger suggested that perhaps late students should not attend class that period. The group discussed the issue briefly, focusing primarily on the idea of detention for tardy students.

D. For Information: Board/Staff Discussions

Greg Beale talked about the recent elections. He said that election results for rural areas of California are reported before urban areas, so early results showed Proposition 30 losing, but by the following morning the results had changed and the proposition passed. Dr. Dougherty said that 62% of Shasta County residents voted against Prop. 30.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

1. **Approval Minutes of Board Meeting 10/18/2012**
2. **Warrant Register**

APPROVAL OF CONSENT AGENDA

Motion by: Jeannie Eminger Seconded by: Sharyi Hanson Vote: 3/0/0

IV. INFORMATION/ACTION ITEMS:

1. **INFORMATION/ACTION**: Appointment of Board Member and Oath Of Office All Board Members
   Greg Beale moved to appoint Cheryl Calhoun to the APL Board of Directors.
   Dr. Dougherty gave the Oath of Office to the Board members.

   Motion by: Greg Beale Seconded by: Jeannie Eminger Vote: 3/0/0

2. **INFORMATION/ACTION**: Re-Ratify Per OCR: Comprehensive Complaint Policy and Procedures
   Since the last ratification of this, the OCR made a few modest changes to the Comprehensive Complaint Policy and Procedures. Greg Beale noted how important this document is and said that Board members should be very familiar with it. Cheryl Calhoun noted the placement of "confidentiality" in the document and a brief discussion ensued. Director discussed the forthcoming Memorandum of guidance for filing and/or handling complaints with the ratified Complaints Policies/Procedures. Director will email to Board Members, also will present at Staff Meeting 11/26/2012

   Motion by: Sharyi Hanson Seconded by: Jeannie Eminger Vote: 3/0/0

3. **INFORMATION/ACTION**: Re-Ratify Per OCR: Parent/Student Rights Identification, Evaluation, Accommodation And Placement (Section 504)

   Motion by: Jeannie Eminger Seconded by: Sharyi Hanson Vote: 3/0/0

4. **INFORMATION/ACTION**: Re-Ratify Per OCR: Parent/Student Rights Identification, Evaluation, Accommodation And Procedures (Section 504)

   Motion by: Sharyi Hanson Seconded by: Cheryl Calhoun Vote: 3/0/0

5. **INFORMATION/ACTION:** Bylaws: North State Charter Joint Powers Authority
   The JPA group is discussing the budgetary process, as well as the hiring of special education employees. The JPA is trying to increase transparency and rein in costs.

   Motion by: _____ Seconded by: _____ Vote: ____N/A_____

6. **INFORMATION/ACTION**: Quote for Water Service: Mt. Shasta Spring Water
   This quote would save about $45 a month over the current cost of Alhambra water.

   Motion by: Jeannie Eminger Seconded by: Sharyi Hanson Vote: 3/0/0

7. **INFORMATION/ACTION**: Statement of Economic Interests: FPPC Form 700
   Most charter schools do not operate with a conflict of interest statement.

   Motion by: _____ Seconded by: _____ Vote: ____N/A_____

8. **INFORMATION/ACTION**: Discussion: School and Directors Goals
   Dr. Dougherty has three goals:
   1. **Charter re-write and Charter renewal**
   2. **Improve State test scores**
   3. **Take a critical look at our record keeping and make policy changes to enhance paperwork efficiency. This would give teachers more time to work with families and pursue academic excellence with their students.**

   Motion by: _____ Seconded by: _____ Vote: _____N/A_____

V. CLOSED SESSION

No Closed Session Items!

VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at ____N/A_____.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION; includes the vote of abstention of every member

The Board President will report out any action taken in closed session, if any.

VIII. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

1. Dr. Dougherty's and APL school goals will be on the agenda for the next meeting.
2. The next meeting will be December 13.

IX. ADJOURNMENT

Motion by: Sharyi Hanson Seconded by: Jeannie Eminger Vote: 3/0/0

The meeting was adjourned: 6:39 pm.