Welcome!

Phoenix Charter Academy (PCA) is a K–12 independent study, home school charter, in northern California. PCA provides a voluntary public educational choice for families who want to educate their children in a home environment. We believe that individual differences and the uniqueness of each child are to be supported and celebrated. Our mission is to serve students through personalized learning and to support parental choice in education. We encourage all students to strive for academic excellence.

We serve all of Shasta & contiguous counties!

We are accredited through WASC (Western Association of Schools and Colleges).

Students will be considered for admission without regard actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics. Enrollment preference will be given to siblings of currently enrolled students with PCA. Parent/guardian will guarantee that the information represented in the application and the signed parent agreement is accurate. If any information is misrepresented in the application, the child will be subject to dismissal. We will encourage new students entering PCA to perform well academically and behaviorally while enrolled with PCA. The student agrees to follow behavioral standards outlined in the Student/Parent Handbook. Attendance must meet PCA standards and a copy of attendance from current and/or prior school will be reviewed for excessive excused and/or unexcused absences. Students with a SARB contract must bring in a copy to be reviewed prior to enrollment with PCA. Students must also provide a copy of current grades/transcript for review.



Pre-Enrollment Process

To complete enrollment, students must have completed the following and have the appropriate forms on file:

	Student Registration and Demographic Information
	California School Immunization Record & TDap for grades 7-12.
	Copy of Birth Certificate
	School transcripts (High School only)
	Attendance copy from current or prior school required so PCA can review for excessive excused and unexcused absences
	Special Education document (Individual Education Plan – IEP, or 504), if applicable
	Oral Health Assessment Form (Dental check-up due by May 31 st of student's first year in public school
Upor	Notification of Enrollment at PCA:
	SCANTRON assessment
	Student must maintain enrollment in current school until notification of enrollment with PCA
	Students must complete withdrawal procedure from current school and high school students must bring a copy of withdrawal grades to Registrar
	Master Agreement (to be completed with teacher at your first meeting)

Acknowledgement of Responsibilities (also to be completed at your first meeting)



Student	t Regis	tra	tion Form							
Name: First			Middle			Last		S	Suffix	
Other/aka Na	ame: First		Middle			Last			S	Suffix
Gender: Grade Birth Date				Birth	City	Bi	irth State		Birth Country*	
Physical Addr	ess: Street	Addro	255							
City				S	tate		Zip			
Mailing Addre	ess:						1			
City				S	tate		Zip			
County of Residence: Home Phone:		S	tudent	Cell Phone:	Student Email Address:		ISS:			
School District of Residence*: Please check appropriate box: Anderson UHSD Igo-Ono-Platina Union Bella Vista Indian Springs Black Butte Union Junction Cascade Union Millville Castle Rock Union Mountain Union Columbia North Cow Creek Cottonwood Union Oak Run Enterprise SD Pacheco Union Fall River Joint Unified Redding SD French Gulch-Whiskey SCOE town Shasta Union ESD Gateway Unified Shasta Union HSD Happy Valley Union Whitmore Union Other: Other:			Check o	eral Ed.	your mane appr	 child/family dated by NCL opriate box: In a sing resident condo, i In a mot In a mot In a she progran Doublet other fa econom Unshelt 	curre B) – F gle far ce (ho mobil lter o h (10) J-up (milie wic ha ered	mily permanent ouse, apartment, le home) otel (09) or transitional housing		

*If not born in the USA what year did your student first attend school in the USA?____

What is your child's ethnicity? (Please check one):

- Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central America, or other Spanish culture or origin, regardless of race)
- Not Hispanic or Latino

How would you like to receive school information? (Please check one):

- General Mail
- e-Mails
- on-line- view and print from <u>www.ourpca.org</u>



Race of Student (Optional)

Part A – Select One	Part B - Only if Asian selected in Part A Part C - Only if Pacific Islander selected in		cted in Part A then note
	then note selection	selection	
Amer Indian or Alaskan Native (10) Go to Part D	🗌 Asian Indian (205)	🗌 Samoan (303)	
Asian (20) Go to Part B	🗌 Cambodian (207)	🗌 Guamanian (302)	
Filipino (30)	Chinese (201)	🗌 Native Hawaiian (301)	
🔲 Black or African American (40)	🔲 Japanese (202)	🗌 Tahitian (304)	
🗌 White (50)	🗌 Korean (203)	Other Pacific Islander (399)	
Hispanic or Latino (60) Go to Part E	🔲 Laotian (206)		
Native Hawaiian or Other Pacific Islander -	🗌 Other Asian (299)		
(70) Go to Part C	Vietnamese (204)		
Part D - Only if Amer Ind/Alaskan Native selected in Part A then	note selection	Part E -Hispanic/Latino selected in	Part A then note selection
Cherokee P	ueblo	Argentinean	🗌 Nicaraguan
Chippewa S	ioux	Colombian	🗌 Puerto Rican
Choctaw C	Other	🗌 Cuban	Salvadoran
🗌 Navajo		🗌 Dominican	Spaniard Spaniard
		Mexican American	🗌 Other

Previous School & Enrollment Details

Name of Previous School: Previous School Type: Charter School Non-Charter Public Private Non-Sectarian Private Sectarian Other, Please describe:

School year student first started 9th grade?

Parent/Guardian Information Form

Male P	arent/Guardian	Female F	Parent/Guardian
Name:			
First	Middle Last	First	Middle Last
Relationship to Student:		Relationship to Student: :	
Lives with Student ()	Send Student Mailings 🔿	Lives with Student	Send Student Mailings ()
Street Address:		Street Address:	
City:		City:	
State:	Zip:	State: Zip:	
Mailing Address: Same as A	Above 🔿	Mailing Address: Same as Abor	ve 🔿
City:		City:	
State: Zi	p:	State: Zip:	
Employer:		Employer:	
Work Address (Physical):		Work Address (Physical):	
Home Phone:		Home Phone:	
Work Phone:		Work Phone:	
Cell Phone:		Cell Phone:	
Email Address:		Email Address:	



Father/Stepfather/Male Guardian	Mother/Stepmother/Female Guardian
Highest Level of Education	Highest Level of Education
 (Check appropriate answer) Graduate Degree - Holds MA, MS, PhD or EdD (10) College Graduate - Holds BA or BS (11) Some College - Holds AA <i>or</i> has completed 2 full years at a 4-year university (12) High School Graduate - Holds diploma or GED (13) Not a high school graduate (14) Decline to State (15) 	 (Check appropriate answer) Graduate Degree - Holds MA, MS, PhD or EdD (10) College Graduate - Holds BA or BS (11) Some College - Holds AA or has completed 2 full years at a 4-year university (12) High School Graduate - Holds diploma or GED (13) Not a high school graduate (14) Decline to State (15)
Home Language Survey	
Which language did your child first learn to speak?	
Which language does your child most frequently read/speak at h	
Which language do the parents/guardians most frequently speak	
Which language is most often spoken by the adults in the home?	
Is your child fluent in English?	
APLUS+ Schools Home Survey	
 Does the student have access to a computer at home? Does the student have access to the internet from home? How many times has the student's family moved in the past Enrollment Enhancements/Accommodations/Modified Is parent/guardian employed in one or more agricultural or full Yes No Include Migrant Education ID Number	12 months? ers fishing activities on a seasonal or other temporary basis?
 Has the student taken a standardized test and been identifie Immunization information is included with this enrollment ir Birth Certificate is included with this enrollment information Pertussis Booster on file? <u>Mobility</u>: Grade level when the student first enrolled in PCA Grade level when the student first enrolled in a Shasta Coun 	nformation ☐i Yes ☐iNo i Yes ☐iNo Yes ☐iNo
Armed Forces/National Guard Service Father/Stepf	ather/Male Guardian Mother/Stepmother/Female Guardian
Fulltime/Active Duty	
Dear Parents: Thank you for choosing the Phoenix Charter Academy. We would affecting the written records the schools maintain relating to you data. As a parent (or legal guardian), you have a right to review to challenge the validity of the entries. In the event you should leav cumulative data upon the request of the receiving school district will transfer to that school district. If you have any questions reg them, please contact the executive director of your child's school	ur children, and your rights as parents in relation to this the school records of your child. You also have the right to ye our school, our policy is to transfer your child's t. You have the right to review the information that we garding the school records of your child, or wish to review

I have read the above Information:

Parent/Guardian Signature



)				
Parent/Guardian Release					
• Permission for school directory information to be made available to institutions of higher learning	No No				
Permission for school directory information to be made available to military recruiters Yes	No No				
Permission to sign in and out of the school Yes	No No				
Student allowed to use computers at school Yes	No No				
Student allowed to access the Internet at school Yes	No No				
Permission to include student information in school directory	No				
Permission to use pictures of this student for school purposes Yes					
Permission to use student work produced by this student for school purposes Yes	=				
Permission to use pictures of the student in Yearbook ONLY Yes					
Permission to use student audio/video for school purpose? Yes	=				
Permission to use student work produced by this student for school purposes					
Parent wishes to opt-out of Cal-Grant GPA Submissions (AB2160) Yes	=				
Permission to text Student Yes	=				
Permission to text Parent/Guardian Yes					
 Permission to use Student's Name in school publications? (Yearbook, newsletter, newspaper, website, etc) Yes 	=				
 Permission for the school to use student pictures, audio, video, and student work on social media Yes 	=				
	=				
Allow student access to Google Apps for Education (GAE) Yes	L No				
further certify that my student does not have a 504 Plan. I certify that all statements are true and correct best of my knowledge.	ct to the				
Parent/Guardian XDate: X					
If YES: Sign here and provide one of the following a signed current/active copy of the IEP; an exit IEP	'; or 504				
plan. I understand I must submit all Special Education documentation, and/or 504 Plan with my child's	enrollment				
paperwork. I certify that this statement is true and correct to the best of my knowledge.					
Parent/Guardian XDate: X					
Please check any or all of the following circumstances that have ever pertained to your student:					
O Expulsion O Pending Expulsion O SARB Contract					
O Pending determination of SARB O Involved in formal or informal Probation					
If none apply: Sign and date here.					
I certify that none of the above circumstances pertain to my student. I certify that this statement is true correct to the best of my knowledge.	and				
Parent/Guardian XDate: X					
If YES: Sign here and provide documentation for all circumstances checked					

enrollment paperwork. I certify that this statement is true and correct to the best of my knowledge.

Parent/Guardian X______

_____Date: X____

*STUDENT'S BIRTH CERTIFICATE & IMMUNIZATION RECORDS ARE ESSENTIAL FOR ENROLLMENT AND TRANSCRIPTS FOR HIGH SCHOOL 6 STUDENTS ARE VERY HELPFUL.

2195 Larkspur Lane, Suite 100 Redding, CA 96002 | T 530.222.9275 | F 530.222.9281



Emergency Card

Person(s) authorized to pickup student from scho	pol:				
Student is authorized to walk home O Yes	O No				
Custody issue regarding the student?	O Yes O No				
~ If yes, notes regarding custody issue:					
~ Legal restrictions for any parent:	~ Legal restrictions for any parent:				
~ Court order on file at school? O Yes	O No				
Emergency Contacts: (Relatives/neighbors/fri	iends who will assume temporary care if you cannot be reached)				
Contact Name:	Relationship to student:				
	Phone				
Phone 1:	2:				
Contact Name:	Relationship to student:				
	Phone				
Phone 1:	2:				

Other Children in family:						
Name:	Gender:	Yr Born:	School Attending:	Over 18	Relationship:	
Name:	Gender:	Yr Born:	School Attending:	Over 18	Relationship:	
Name:	Gender:	Yr Born:	School Attending:	Over 18	Relationship:	
Name:	Gender:	Yr Born:	School Attending:	Over 18	Relationship:	
Name:	Gender:	Yr Born:	School Attending:	Over 18	Relationship:	
Name:	Gender:	Yr Born:	School Attending:	Over 18	Relationship:	

Health Information: Medications taken by student at home (written authorization from doctor required for school to administer)

~ No known health problem or condition: (check here) O



~Condition which may result in a classroom emergency:					
O Asthma	O Diabetes	O Heart Cond.	O Seizures		
O Bee Sting Allergy	O Epilepsy	O Nut Allergy	O Other (please specify):		

~ Condition which affects hearing:		
O Known hearing problem	O Wears hearing aid	O Other

~ Condition which affects vision:

O Glasses to be worn at all times	O Known eye condition/defect in vision
O Wears contact lenses	O Wears glasses

~ Other health condition:

~ What action is to be taken if student has a complication due to his/her allergic or other health condition? (please be specific):

Insurance:

	Insurance ID or
Health Insurance Carrier:	Policy #:
	Hospital Preference:

Physician(s):

Name of Physician:						
Address: Phone:						
Vision (list Dr.)						
Hearing (list Dr.)						

Parent Signature

In case of accident or emergency, if parent or guardian cannot be reached, I hereby authorize a representative of the school to make such arrangements as he/she considers necessary for my child to receive medical or hospital care, including necessary transportation.

Under such circumstances, I further authorize the physician named above to undertake such acts and treatment of my child as he/she considers necessary. In the event said doctor in not available, I authorize such care and treatment to be performed by any licensed physician or surgeon.

I certify that all of the statements and information given above are true and correct to the best of my knowledge:

The undersigned hereby agree to bear all costs incurred as a result of the forgoing. This authorization will remain in effect until revoked by the undersigned in writing:

Signature of Parent or Guardian: _____ Date: _____



Enrollment Questionnaire

1. What are your long-range educational goals for your child?

2. How do you think a personalized learning/independent study education program will help your child achieve those goals?

3. Why do you feel this personalized learning/independent study education program will be different from or superior to your child's current educational program?

4. Why do you believe your child can be successful without the daily support of classroom instruction as in a regular school setting? ______

5. How much time do you plan to allocate for direct teaching and monitoring of your child's progress each week? Hours per day: _____ Days per week: _____

6. Describe a typical school day schedule for your child in a personalized learning/independent study educational program. _____

7. Describe the space(s) and resources in your home which will be used for your child's learning activities.

8. How will this enhance learning for your child? ______



9. Your child's academic strengths and interests include: _____

10.	. Your child needs help academically with/in the following skills/subjects:						
	Reading:	Writing:	Spelling:	Math:	Science:		
	History/Social St	udies:					

11. What provisions has your family made for your child to socialize with peers if he/she is enrolled in a personalized learning/independent study education program?

Phoenix Charter Academy (PCA), though using a different education model from conventional schools, has positive expectations for student performance and progress. In partnership with parents, PCA is accountable to the state of California for student academic growth. Continuing enrollment will require the following:

- 1. Satisfactory completion of assigned work;
- 2. Meeting with instructor(s) on the dates and times mutually set.

If your child is enrolled in PCA, you understand that you are assuming a vital role in her/his education. The daily attention and commitment necessary to provide successful academic progress for your child will be a primary family focus. You commit yourself to:

- 1. Work cooperatively with PCA staff;
- 2. Set and keep regular meetings with PCA instructor(s);
- 3. Communicate needs, concerns and/or suggestions quickly and positively;
- 4. Participate with PCA and other parents in networking activities;
- 5. Instruct and monitor your child's work, making sure all assigned activities are completed on schedule and are satisfactory in quality.
- 6. Care for all materials/resources provided by PCA and return all non-consumable items at the end of the school year.

Parent/Legal Guardian Signature:	Date:	
, ,		

Parent/Legal Guardian Signature: ______ Date: _____



Authorization for Release of Records Cumulative Record and/or Special Education Records

Enrollment date with PCA as of: ______

MAIL the following:

- Cumulative records
- Special Education records including: IEP's, ITP's, BIP's, academic assessments, speech and language assessments, psychological evaluations and any additional pertinent information
- Official Transcripts with completed work including grades to date
- Any other educational information

Grade:
Date:
_Fax Number:
_ То:
previously enrolled in any school)
on records, sign, date, and return either by FAX or by mail.
our files. s, but our records indicate this student <u>did</u> receive special
ne above named student has not received special education ducation services.

Receiving Registrar Signature

Date

In accordance with the Family Education Rights and Privacy Act of 1974 and California State Law, please release to the school named below all records including:

PLEASE FORWARD ALL STUDENT RECORDS TO:

Phoenix Charter Academy 2195 Larkspur Lane Redding, CA 96002



Authorization for Release of Faxed Record Information

Pre- Enrollment Request for: Transcripts and/or Special Education Records Enrollment Application in Process, **fax items checked below:**

Items needed to complete our enrollment process. If enrolled, a request for records will be faxed. Thanks

Please FAX immediately the following checked boxes:

- □ Transcript
- □ Immunization Records & Birth Certificate
- Current Active IEP or 504 plans
- □ Expulsion, SARB, Attendance

Student Name:	
Birth Date:	Grade:
Authorized Signature:	Date:
Name of Last School Attended:	
Phone Number of Last School:	Fax Number:
Dates Attended: From:	То:

In accordance with the Family Education Rights and Privacy Act of 1974 and California State Law, please release to the school named below all records including:

PLEASE Fax ALL Requested RECORDS TO: (530) 222-9281

Household Data Collection - Phoenix Charter Academy - 2017 - 2018

Last Name:	First Name:	Birthdate:		
School: Phoenix Charter Academy	Grade:		School Code: 0136440	

1. C	heck	the t	total	numb	oer of	adu	lts an	ıd chi	ldren	living in your household:
$\Box 1$	$\Box 2$	□3	$\Box 4$	$\Box 5$	$\Box 6$	$\Box 7$	$\Box 8$	□9	$\Box 10$	Other:

2. Total Annual Household Income: \$

Home Phone Number:	Cell Phone Number:	E-mail Address:				
X Parent Signature		X Date				
The information submitted on this form is a confidential educational record and is therefore protected by all						

relevant federal and state privacy laws that pertain to educational records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. § 1232g; 34 CFR Part 99); Title 2, Division 4, Part 27, Chapter 6.5 of the California Education Code, beginning at Section 49060 et seq.; the California Information Practices Act (California Civil Code Section 1798 et seq.) and Article 1, Section 1 of the California Constitution.